

COVINGTON COMBINED PAYMENT FORM 2015/16

This form combines payments for most of the back to school purchases. **You will only need to write one check made out to the Covington PTA.** Please leave this form and the check in the PTA Box in the School Office. Questions? Please see back (page 2) for instructions and summaries for each box.

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|---|---|
| Box 1: Family Information | <input type="checkbox"/> Last Name Different from Student's |
| Family Last Name: _____ | |
| Student Name/Grade/Teacher: _____ | |
| Student Name/Grade/Teacher: _____ | |
| Student Name/Grade/Teacher: _____ | |
| Box 2: PTA Membership and Additional Donations | |
| First Parent Membership: \$10 | Name and Email: _____ \$ _____ |
| Other Parent Membership: \$10 | Name and Email: _____ \$ _____ |
| Donation to PTA: <input type="checkbox"/> \$2,000 <input type="checkbox"/> \$1,000 <input type="checkbox"/> \$500 <input type="checkbox"/> \$250 <input type="checkbox"/> Other | \$ _____ |
| Box 3: Birthday Book Club (\$20/student) | |
| Student 1 Full Name (as used at school): _____ | Birth Month: _____ \$ _____ |
| Student 2 Full Name (as used at school): _____ | Birth Month: _____ \$ _____ |
| Student 3 Full Name (as used at school): _____ | Birth Month: _____ \$ _____ |
| Box 4: Classroom Funds (\$6/student in K-5th and \$20/student in 6th) | |
| Student 1 Grade: _____ | \$ _____ |
| Student 2 Grade: _____ | \$ _____ |
| Student 3 Grade: _____ | \$ _____ |
| Box 5: Walkathon Family Sponsorship (\$35/family name) | |
| Family Name: _____ | \$ _____ |
| Box 6: Field Trip Donations (\$110/student and does not include Sacramento or Walden West) | |
| Student Name/Grade/Teacher: _____ | \$ _____ |
| Student Name/Grade/Teacher: _____ | \$ _____ |
| Student Name/Grade/Teacher: _____ | \$ _____ |
| Box 7: School Toolbox (\$65/student) | |
| Student Name/Grade _____ | \$ _____ |
| Student Name/Grade _____ | \$ _____ |
| Student Name/Grade _____ | \$ _____ |

Grand Total: \$ _____

Below are summaries of each item on the front of this Combined Payment Form

Box 1: Family Information

Please fill out this box completely, including all students currently enrolled at Covington. If your last name is different than your students, please check the appropriate box so that we can take note of this in our files.

Box 2: PTA Membership and Donation

Many companies contribute to the Covington PTA by matching the donations their employees make. This is a great way to augment the funds our own community is raising. If you would like your company to match your donation to the Covington PTA, please provide your company with the information below.

Federal Employer I.D. Number or Employer identification Number: 36-4532532
Covington Elementary PTA or PTA California Congress Of Parents Teachers & Students Inc.
205 Covington Road
Los Altos, CA 94024

Please note: Only pure donations (PTA donations, PTA membership, Walkathon, Auction Fund-a-Need, etc), can be matched by a company. Payments for services or goods cannot be matched. If you have any questions, please email Trish Carballar (ntrishwish@yahoo.com)

Box 3: Birthday Book Club

We invite families to contribute to the Birthday Book Club at the beginning of the school year with a \$20 donation for each child. All birthdays are recognized during the last library class of each month when students of families who have contributed will be invited to choose a book from a selection of age appropriate books. A personalized bookplate will be placed in the book and your child will be the first student to check out the book. Please note that August and September birthdays are recognized during the last library class in September, June birthdays in December, and July birthday in January. If you have any questions, please contact Lara Sullivan (lara.sullivan06@gmail.com)

Box 4: Classroom Funds

The Classroom Fund supports classroom parties and staff appreciation events during the school year. The party events include Halloween, Winter Holidays, Valentine's Day and grade-level or end-of-the year parties. This fund also supports staff appreciation efforts including purchasing books for teacher's classrooms. If you have any questions, please contact Jennifer Ebbitt (jtebbitt@gmail.com)

Box 5: Walkathon Family Sponsorship

Show your support for Covington and get your last name on the front of the Walkathon t-shirt!

Box 6: Field Trip Donations

We are asking parents for donations to support our class field trips; however, no child will be denied participation on field trips for failure to contribute. All donations will go to support the total costs of the field trip. If you cannot donate the requested amount, we would greatly appreciate any donation. Donations are necessary to make these trips possible. If sufficient funds are not donated, the field trips will be cancelled for all classes. We, of course, also appreciate if you are able to donate for a child unable to contribute.

Box 7: School Toolbox

In an effort to save money and ensure all classrooms get the supplies they need, the Covington PTA has purchased a school toolbox for every student. We are requesting your support in donating \$65 per student to reimburse the PTA for your child(ren)'s toolbox. PLEASE NOTE: You can check this URL to see if you have already made your donation in the Spring (<https://goo.gl/5N4JAH>)

As always, thanks so much for your support of Covington Elementary School and PTA!

